

<b>MEETING:</b>	South Area Council
<b>DATE:</b>	Friday, 18 December 2015
<b>TIME:</b>	10.00 am
<b>VENUE:</b>	Meeting Room, Wombwell Library

## AGENDA

- 1 Declarations of Pecuniary and Non-Pecuniary Interests

### Minutes and Notes

- 2 Minutes of the Meeting of South Area Council held on 23.10.2015  
(Sac.18.12.2015/2) (Pages 3 - 8)
- 3 Notes of the following Ward Alliances (Sac.18.12.2015/3) (Pages 9 - 20)  
Hoyland Milton and Rockingham – held on 19<sup>th</sup> October, 2015  
Darfield – held on 12<sup>th</sup> November, 2015  
Wombwell – held on 10<sup>th</sup> November, 2015

### Items for Information

- 4 National Citizen Service Presentation

### Performance

- 5 Report on the Use of Devolved Ward Budgets and Ward Alliance Funds  
(Sac.18.12.2015/5) (Pages 21 - 26)
- 6 South Area Council Performance Report (Sac.18.12.2015/6) (Pages 27 - 52)

### Items for Decision

- 7 South Area Council update on future commissions for 2015/16 and 2016/17  
(Sac.18.12.2015/7) (Pages 53 - 56)
- 8 South Area Council update on Recommissioning of Existing Commissioned  
Projects during 2016/17 (Sac.18.12.2015/8) (Pages 57 - 60)

To: Chair and Members of South Area Council:-

Councillors Stowe (Chair), Andrews BEM, Coates, Dures, Franklin, Frost, Lamb, Markham, Morgan, Saunders, Shepherd and R. Wraith

Area Council Support Officers:

Michael Potter, South Area Council Senior Management Link Officer  
Kate Faulkes, South Area Council Manager  
Peter Mirfin, Council Governance Officer  
Phil Hollingsworth, Lead Locality Officer

Please contact Peter Mirfin on 01226 773147 or email [governance@barnsley.gov.uk](mailto:governance@barnsley.gov.uk)  
Thursday, 10 December 2015

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<b>MEETING:</b>	South Area Council
<b>DATE:</b>	Friday, 23 October 2015
<b>TIME:</b>	10.00 am
<b>VENUE:</b>	Meeting Room, The Hoyland Centre

## MINUTES

**Present** Councillors Stowe (Chair), Coates, Franklin, Frost, Lamb, Markham, Morgan, Saunders, Shepherd and R. Wraith.

### 19 **Declarations of Pecuniary and Non-Pecuniary Interests.**

Councillors Franklin, Lamb, and Shepherd declared non-pecuniary interests in minute number 26 in respect of their positions as directors of Forge Community Partnership.

### 20 **Minutes of the Meeting of South Area Council held on 4th September, 2015. (Sac.23.10.2015/2)**

The meeting considered the minutes of South Area Council held on 4<sup>th</sup> September, 2015.

**RESOLVED** that the minutes of the South Area Council held on 4<sup>th</sup> September, 2015 be approved as a true and correct record.

### 21 **Notes of the following Ward Alliances. (Sac.23.10.2015/3)**

The meeting received the notes from the following Ward Alliances Hoyland Milton and Rockingham held on 8<sup>th</sup> September, 2015; Wombwell held on 8<sup>th</sup> September, 2015; and Darfield Ward Alliance held on 17<sup>th</sup> September, 2015.

**RESOLVED** that the notes from the Ward Alliances be received.

### 22 **Summer Internship Presentation - C+K Careers.**

Katren North and Jill Ellis from C&K Careers were welcomed to give a presentation on the Summer Holiday Internship. It was noted that the two week internship was also commissioned by North and North East Council, which provided 180 placements for year 10 students across the areas.

The meeting noted the objectives of the scheme. These included inspiring young people, providing them with the skills for work, whilst also aiming to reduce NEET figures for young people aged 18-24. Members acknowledged that the work of the scheme was linked to the IKIC competencies.

It was noted that the target for numbers of students engaged in the South area was 60, and 41 were engaged by the end of July, 2015. Of the 41, 38 students started the workshop delivery, with 33 completing all days. 37 students started the placement and 35 completed all days.

For many the work experience represented a significant commitment, with some students travelling up to 90 minutes to their placement.

Testimony given by the students emphasised the value of the scheme, how it had given them skills, highlighted options available to them, and made them aware of the working environment.

Feedback from employers was also extremely positive, as it also was from parents.

A celebration event had been held, where a number of young people spoke positively about the scheme, many of which had previously not had the confidence to do so.

Members discussed the scheme in some depth, and were interested to see the impact it may have in the longer term as students enter year 11 and take their GCSEs. It was noted that many of the students were those suggested by schools who would most benefit from the scheme, rather than those who already had the requisite skills.

Members praised the success of the internship programme and hoped that this could provide the beginnings of an improved relationship with secondary schools in the area.

Given the success of the scheme, it was suggested that dialogue with colleagues in the People directorate should be entered into to discuss the possibility of extending the scheme throughout Barnsley.

**RESOLVED** that colleagues from C&K Careers be thanked for their presentation.

**23 Report on the Use of Devolved Ward Budgets and Ward Alliance Funds. (Sac.23.10.2015/5)**

Members received the report which provided details of the latest expenditure from the Devolved Ward Budgets and Ward Alliance Funds.

The meeting was reminded that the Ward Alliance Fund was underspent and that project development should be accelerated where possible to utilise finance.

**RESOLVED** that the report on the use of Devolved Ward Budgets and Ward Alliance Funds be received.

**24 South Area Council Performance Management Report. (Sac.23.10.2015/6)**

The item was introduced by the Area Council Manager, who drew attention to Part A – the overview of performance, before referring to Part B, featuring more in depth information on the performance of each contract.

With regards to the Tidy Team, Members noted the significant number of litter picks completed at 1178, compared to 942 previously reported. Though satisfaction was generally high for the commission, with the majority of indicators on 'green', it was noted that 'Outcome indicator targets met' was 'amber' due to the low number of community groups created and number of schools engaged. It was acknowledged

that some of this could be attributed to under recording, however actions were in place to increase both.

Members noted that the relationship between the Tidy Team and Neighbourhood Services was very positive, with referrals between them. Two major projects with which the Tidy Team were involved were discussed, as was the need to ensure the team works with officers in enforcement to ensure relevant enforcement action is taken against environmental blights.

With reference to the Environmental Enforcement Service, it was noted that all performance indicators were rated as 'green' and that 150 notices had now been issued for parking violations. Members discussed the relationship between Kingdom Security and BMBC Parking Enforcement, noting that a working party was in place to try to ensure services were complementary. It was noted that updated information on income from enforcement activity would be available from November, 2015.

Members noted the increasing numbers of PCN and FPN notices, which was attributed to the ever increasing intelligence received.

The One Stop Shop had seen in excess of 1,000 clients, when compared to 836 previously recorded. Just under £800,000 of additional benefits had been gained to date as a result of advice given, with most of the clients being in work. In addition over £750,000 of unmanageable debt was now being dealt with through financial settlements. The performance for all areas of the project were rated as 'green'.

The meeting discussed the provision of courses for local businesses, noting that despite significant efforts that take up had been low, therefore leading to an 'amber' rating for 'Outcome indicators targets met', though others were rated as 'green'. It was acknowledged that promotion of the courses will continue, including in the Community Magazine, in the hope that take up for subsequent courses will be improved.

**RESOLVED** that the update on the performance of contracted services be received.

## **25 Environmental Enforcement contract. (Sac.23.10.2015/7)**

Members were reminded of previous discussions, where the Area Council had indicated the desire to extend the Environmental Enforcement contract. It was noted that this would need to be re-tendered in line with relevant EU legislation.

It was acknowledged that, apart from minor changes including an inflationary cost, the service to be provided was largely the same as currently being delivered.

**RESOLVED** that:-

- i)** the tender specification and associated procurement strategy for the Environmental Enforcement Service be approved, to a contract value of £112,00 per annum, and authority be delegated to the Service Director Stronger, Safer and Healthier Communities to make any necessary minor amendments prior to procurement;
- ii)** that approval be given for a Service Level Agreement with BMBC Safer Communities Business Unit to a value of £13,021 per annum to provide support to the Environmental Enforcement Service.

## 26 South Area Council future commissions. (Sac.23.10.2015/8)

The Area Council manager introduced the item, which followed on from discussion at the previous meeting.

Members were referred to section 4.4 – 4.6 of the report, which presented the costs for re-commissioning existing projects within the area and potential start dates for the new contracts. The meeting noted variations in costs, largely due to inflationary increases, however it was noted that the suggested number of student places on the Summer Holiday Internship was lower. Councillors were keen to ensure that the Tidy Team commission employees were paid the living wage.

The meeting went on to discuss a number of potential projects which had been further developed following discussions at the previous Area Council meeting, as detailed at 5.2 of the report.

Members discussed the provision of youth services in the area in some depth before agreeing that it would be preferable to undertake some consultation to map current provision and identify gaps before commissioning anything substantial.

The meeting considered how some young people might not be able to access the suggested provision delivered by South Yorkshire Fire and Rescue Service, and it was agreed to consider utilising a community bus in order to ensure that all young people could be included.

### **RESOLVED that:-**

- i) approval be given to re-commission the current projects, for a year with the ability to extend for a future year based on availability of finance, satisfactory performance, and the continued need as identified by the Area Council -
  - a) One stop shop at a cost of £73,950 per year;
  - b) Tidy Team at a cost of £165,000 per year plus any increases due to implementing the living wage;
  - c) Summer Internship Programme at a cost of £36,000 for 50 students;
  - d) Tidy Team Apprenticeships at a cost of £24,720 for 4 places;
  
- ii) the following projects be taken forward for further development and commissioning in 2016/17 –
  - a) Provision of 100 x A3 'This area is maintained by volunteers' signs for clean up sites at a cost of £375;
  - b) A young person led consultation programme, to produce a full asset map of existing provision and a gap analysis to inform future commissioning at a cost of up to £5,000;
  - c) Delivery of a Health Asset Mapping conference at a cost of £1,000;
  - d) Provision of a Fire Cadet scheme for young people at a cost of £12,157.81 per year for 16 cadets meeting 39 times a year;
  - e) Provision of a 1 week Achieving Respect & Confidence (ARC) course for 14 young people at risk of offending at a cost of £5,000;
  - f) Funding a veteran support pack and launch conference at a cost of £2,000, should external grant finance not be forthcoming.

**27 South Area Council working effectively with Ward Alliances. (Sac.23.10.2015/9)**

The Area Council Manager introduced the item, which had been deferred from the previous meeting.

The report made reference to the Ward Alliance reviews which had recently taken place. The reviews had highlighted the need for increased communication between the Ward Alliance and Area Council. The meeting discussed a number of options on how to improve this, taking into consideration that the Area Council meeting was held in public, but that the Ward Alliance was held in private.

**RESOLVED:-**

**i)** that each Ward Alliance is invited to give an annual presentation to the Area Council;

**ii)** that the Area Council chair attends a meeting of each of the Ward Alliances each quarter to provide feedback from the Area Council.

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Chair

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**Hoyland Milton & Rockingham Joint Ward Alliance**  
**Notes of meeting held Monday 19<sup>th</sup> October 2015.**  
**The Hoyland Centre**

<b>Present:</b>	Cllr. Chris Lamb	Rockingham Ward
	Cllr. Tim Shepherd	Hoyland Milton Ward
	Cllr. Jimmy Andrews	Rockingham Ward
	Cllr. Robin Franklin	Hoyland Milton Ward
	Cllr. Mick Stowe	Hoyland Milton Ward
	Janet Cartwright	Friends of Elsecar Park
	Revd. Alison Earl	Vicar – Holy Trinity Elsecar & St. Marys Worsbrough
	Danielle Gill	Tesco
	Andy Hodgkinson	Toch
	John Lang	Work Club
	Neil Spencer	Forge Community Partnership
	Fiona Tennyson	Safer Neighbourhood Team
	Ian Warhurst	Hemingfield Action Group
	Dawn Grayton	BMBC South Area Team
	Joan Whittaker	Alliance Secretary
<b>Apologies:</b>	Cllr. Emma Dures	Rockingham Ward
	Phil Anderson	Tesco
	Dave Graham	Berneslai Homes
	Patricia Gregory	Walderslade Surgery
	Anne Sanderson	Neighbourhood Watch
	June Walker	Barnsley Federation of Tenants & Residents

Cllr. Chris Lamb chaired the meeting.

1. Notes from Ward Alliance Meeting held on 8<sup>th</sup> September, 2015

There were no matters arising and the minutes were accepted as a true record.

2. Attendance at Meetings.

Dawn has drafted this letter with a view to making it positive, but she has left the paragraph at the bottom where the recipient indicates that they will attend a certain percentage equating to a set number of meetings. It was felt that it should be on an as and when basis as we cannot press gang people. It was agreed that reference to attendance at a specific number of meetings be removed. With that one alteration it was agreed that the letter was now fit for purpose.

3. Tidy Team

Neil said that the most honest picture regarding Tidy Team is that it still goes from strength to strength. There is a change in emphasis around having any groups or individuals to come forward for works and opportunities to be undertaken to work alongside the team rather than

seeing them as an alternative service. This way we can be counting more physical volunteer hours contributing to the works being done and equally equate that to the volume of waste that has been removed from local communities. There is a community litter pick that is being done in support of Janet Payling on Tuesday 27th October between 10 a.m and noon on Cloughfields Estate, so if anyone is available and would like to come along they are more than welcome to do so. Tidy Team are at the moment busy working on plans for Christmas in relation to Christmas lighting, trees for the different groups and planning for their installation and still looking at plans for a snow warden scheme, so we can try and contribute as a backup or a more localised service to compliment what Neighbourhood Services would do in response to bad weather.

Cllr. Franklin asked if further information could be given relating to the snow wardens. Neil said plans had been drawn up on paper but it had never been seen in practice. From experiences last year when there were priorities set that Neighbourhood Services and other services within the authority addressed to keep the roads open and footpaths cleared, there were certain areas where it made common sense such as clearing between bus stops, supermarket approaches, the library, medical centres that we could identify as our own local area and where we have got volunteers who are coming out now on a regular basis, assisting the Tidy Team, we can actually start to plan for where we could work with them to be deployed in such circumstances. Cllr Franklin asked if they were able to get their hands on the equipment previously purchased and was informed that as yet the answer was no.

Cllr Andrews informed the meeting that the Council did have a snow plan to which Neil responded by stating that we need to ensure that we talk to Neighbourhood Services to ensure that we do not duplicate work.

#### 4. Promotion of Ward Alliance Funding

The Chair drew attention to a document prepared by Dawn. It will be noted that across two pots of money we are looking at a sum of £42K that remains, so please do get the message out to other groups that there is a funding pot that is available to them. As a point of general note he recently came across a pot of money that local organisations can bid into for green spaces, community allotments, parks, sports areas, etc., where you can get grants of up to £15K. He has sent this information on to Kate Faulkes who undertook to get the information out across the network.

#### 5. Ongoing Projects

Friends of Elsecar Park

We have received confirmation from Jo Birch that the only thing being charged for is the cost of the plants

Friends of Hemingfield Colliery

Steve Grudgings and Ian Hateley joined the meeting on behalf of The Friends of Hemingfield Colliery.

Cllr Lamb stated that concerns have been expressed by members of the Ward Alliance that the value to the community of Hemingfield Colliery, both historical and in terms of a place of leisure for the future, needed to be supported in any way we can.

We are bound, however, by rules and regulations regarding the expenditure of public money and he is sure that all here would agree that any expenditure has at all times to be absolutely transparent and be to the benefit of local communities.

Essentially that is where we are now at. I shall hand over to you.

Mr. Grudgings said that the primary purpose of he and his colleague attending is to make sure that any issues are tabled and that we have your full support. Mr Grudgings said that he wished to be completely transparent. They have acquired the site, want to repair and conserve it and make it available to the community. To make it sustainable it has to generate some revenue. Those are the principles. We set up as a company limited by guarantee. We have used VAB's recommended Memorandum and Articles of Association, so it is as compliant as you can get. There are four Directors. We have gone through a considerable amount of work, some of which you will be aware of. Our first focus is to get the building that was damaged by fire restored and to get a roof back on it so that it is useable, get facilities reconnected so that when people come on site there are basic things like toilets and hand washing facilities. Once we have completed that work we will be able to rent a small part of it to generate income to pay for further works. Once this is completed, hopefully within the next year to eighteen months, we shall move to the second building which is much more challenging and more historically significant.

Cllr Andrews said that there had been talk about revenue and about renting buildings. From the position where the Pit Row across complained about the road and the danger of the road, to then want to put a business on there where car parking will never be available, just seems a bit strange. Mr. Grudgings. said that at the moment you can access the site and park cars on it. He has what he considers to be a pretty robust plan to improve access and sight lines.

Cllr Shepherd said that he was actually on site when Friends of Hemingfield Colliery had a meeting with BMBC planning officers viz a viz car parking and they were very concerned and more or less of the same mind as Cllr Andrews that they would not be of a mind to recommend.

Questions were taken from Alison Earl, Cllr Franklin and Cllr Stowe. Janet Cartwright asked if they had any idea as to when they would be ready to apply for planning consent re access. Ian responded by saying that they anticipated being in a position to apply within the next couple of months.

Andy Hodgkinson said that he understands the historical significance of the site, but what is the final thing going to be? Mr Grudgings from a cost and security point of view. said that the attraction of the site is that it is actually quite small and manageable. There are some things on site that we need to preserve.

We have since the meeting received the following from Steve Grudgings:

“Hello Dawn,

Many thanks for this and all your help this far, it was very helpful to meet you and the Ward Alliance Members on Monday, I trust we have managed to address at least some concerns!

With regard to the generator, I am afraid we have made alternative arrangements in the interim and this particular item is no longer needed.

Whilst Friends of Hemingfield Colliery have many other requirements for funding, I assume that your process requires a formal reapplication for such rather than a simple diversion?

On the basis that this is the case, could we please submit a further application once we have a clear direction forward with regard to site access?

## 6. New Projects

### Hoyland Methodist Guides

Cllr Lamb asked if anyone had any questions or needed clarification on any aspect. Of the application. Cllr Franklin said that the only problem is that there are so many guide, scouts, brownies and cubs groups around. Cllr Lamb said that as he understands it, the only reason the guides are involved is because they are assisting with the development of the garden, and that this is not an application to fund the development of the guides. We would only get a replication of this where other gardens are being developed. With this explanation objections were withdrawn and the meeting voted to accept the application.

### West Bank House

Cllr Shepherd declared an interest as a Trustee. This is for the refurbishment of the kitchen. It is a facility that is used by all of the community. Cllr Lamb wished that it could be used more by the community but maybe with better kitchen facilities this could happen. Proposed, seconded and accepted.

### Rockingham Cricket Club

This relates to winter coaching which has been funded in the past by devolved ward budget monies and essentially what they do is use Kirk Balk School on a Saturday morning. The total grant is for the hiring of the sports hall which is £1,350. There are volunteer coaches who attend on the Saturday mornings. Cllr Shepherd said that he had no problem with the application but he would not like to find out that children are being charged for a session, as has happened in the past. Cllr Lamb asked if this should come out of the Public Health element of the ward alliance budget as this application relates to physical activity. Proposed, seconded and accepted by those present.

## Winter Warmer Pack

Alison said that she had received an email from Churches Together in response to her contacting them asking for further details. She said that even if Churches Together did not wish to participate, then her two churches would be quite willing to be involved

Dawn telephoned Age Concern who confirmed that they will not be distributing packs as they did not have the necessary funding available. Age Concern would be willing to be involved but they would want their expenses paid. She also contacted VAB who did it last year and have no intention of doing it this year, but they gave her the name of a gentleman to email, which she did but he has not returned her call as yet. She telephoned the provider for the Winter Warmer Packs and they are £12.50 each, but they can be dearer or cheaper depending on the choice of content.

Andy Hodgkinson said that now that Toc H had a minibus they would have no difficulty in loading it up with packages and volunteers to deliver to recipients.

Cllr Shepherd said that we should go ahead with ordering and sort out the logistics after.

It was agreed to order 300 packs for each Ward.

### 7. Any Other Business

Results of Consultation Exercise – this item has been deferred to the meeting on 8<sup>th</sup> December.

### 8. Date of next meeting

Tuesday 8<sup>th</sup> December 2015 – 17.00 hrs at Hoyland Centre

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**Darfield Ward Alliance**  
**Notes of meeting held Thursday 12<sup>th</sup> November 2015 @ 5.00pm**  
**At Darfield Community Centre**

**Present:** Kevin Osborne, Lee Parkinson, Cllr Pauline Markham, Cllr Caroline Saunders, Geoff Hutchinson, Michael Fenner, Brian Moore, Colin Ward, David Hildred, Cllr Dorothy Coates, Margaret Barlow, Tanya Dickinson (Community Development Officer), Barbara Tindle (Secretary), In Attendance: Alan Hayes

**1. Introductions and apologies**

Alan Hayes was introduced from Houghton Main Sports & Miners Welfare. There were no apologies

**2. Ward Alliance Fund**

An up-to-date Ward Alliance Fund Balance Sheet was viewed by members and Tanya explained how much funding was still available to spend on relevant projects.

Applications

West Melton WMC (£788) – Tanya gave a brief outline having met with the club and the Alliance agreed that the application be funded. The Alliance also requested that the club be asked to double check that their home insurance will cover any equipment being stored at their properties.

Billingley Parish Council (£800) – Michael and Brian declared an interest in the application and Michael gave a brief outline on how the funding would be used, the Alliance agreed that the application be funded.

**3. Houghton Main Sports & Miners Welfare**

The Ward Alliance invited the group to come along to this meeting to offer an update on various projects funded out of Ward Alliance Funding.

Alan explained his role within the club and gave a brief outline on how they have refurbished the changing rooms and bought football equipment with their funding from the Ward Alliance and expressed how grateful everyone from the club were and would like to thank the Ward Alliance for their help and continued support.

Kevin also explained how the funding for the WW1 Commemorate Event 2 years ago had been a huge success and learnt the importance of social media and taking offers of help to put on a great event. It is hoped that future events could be arranged.

Lee gave a brief explanation on what the cricket club had bought with their funding and again thanked the group for all its continued support.

Pauline thanked Alan for coming to the meeting.

#### **4. Minutes of the last meeting 17<sup>th</sup> September 2015 and matters arising**

The minutes were agreed.

- Notice boards – Dorothy waiting for the Billingley wooden design to be finalised
- Food Hygiene Course – Dates and times being organised for end of November.  
**Action** – Caroline to inform people time and date

#### **5. Update from South Area Council**

Pauline and Caroline gave a summary from the South Area Council:

- the summer internship programme was really successful this year and hoped that more children will get involved next year
- CAB/Welfare Rights – well attended and working well
- Enforcement/Tidy Team were working well within the area

Tanya explained that there were still a few places left on the free courses in IT/Web Design as uptake from business' had been poor

Cllr Mick Stowe from the South Area Council would visit all Ward Alliances within the borough on a rota basis to form better relationships between Ward Alliance and the South Area Council. He will also be offering updates on the work of the area council.

#### **6. Training and Development**

Tanya explained that the *handbooks* are now ready and will be contacting all Ward Alliance members for a one-to-one meeting during December 2015 to revisit their role as a Ward Alliance member.

#### **7. Ward Alliance Projects**

Dorothy explained that they were ongoing and needed developing to move them all forward.

- *Love where you live/Get Together Events* – Geoff and Colin agreed to work with Tanya and will schedule a meeting to move this forward
- *Community Galas* – A discussion about applying for funding now and as a group (Darfield, Billingley, Broomhill and Middlecliffe) was agreed. Tanya to approach community groups where possible to lead on the individual galas.



Lee asked if we could have a Ward Alliance Calendar so that all members would be aware of when events were taking place and could therefore support and attend all events.

- *Park Hill Clean Up* – Caroline and a group of volunteers spent the day cleaning up Park Hill the event went well.
- *Darfield Ring* – Colin, Paul and the Tidy Team have planted over 700 bulbs. The Ward Alliance expressed their thanks to Colin, Paul and the Tidy Team
- *Community Garden* – Dorothy explained that she had met with Groundworks regarding a vacant allotment on East Street, Darfield with a view of it being used as a Community Garden for volunteer groups to use within the area. Volunteers would be needed and a sub group needs to be formed to take it further. Dorothy was still waiting for a decision from Groundworks.

## **8. Community Buildings Audit**

Lee distributed an information sheet with local buildings and green spaces within the Ward Alliance areas. The Alliance discussed and agreed that further investigation was needed to find out ownership of certain areas and that the Alliance needs to prioritize areas that are in need of improvements.

**Action** – Pauline, Dorothy and Caroline

## **9. Any other business**

Tanya explained that there was a National Citizen Service Event next Thursday 18<sup>th</sup> November 2025 and asked if anyone from the Alliance would like to attend as a representative from Darfield Ward. Margaret Barlow expressed an interest.

Tanya met with BMBC Events Team with regards to Public Art – to be discussed at a later date.

Michael showed an article regarding fracking in the Dearne Valley Area and wondered what the Alliance views were on the topic. All councillors agreed that they cannot discuss anything regarding this matter as it would jeopardize their vote on the council.

10. Date of next meeting –  
*Thursday 21<sup>st</sup> January 2016, 5 pm at Illsley Road Community Centre*  
*Thursday 17<sup>th</sup> March 2016, 5 pm at Illsley Road Community Centre*

Cllr Pauline Markham thanked everyone for attending and closed the meeting.

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## Wombwell Community Alliance

Held in Library at 6pm on 10/11/2015

### Present

Cllr Rob Frost	Chair
Cllr Dick Wraith	Vice Chair
Brian Whitaker	Treasurer
Amanda Bradshaw	BMBC
Sara Brautigam	Secretary
B Eastwood	
Graham Wright	
Alan Taylor	
Cllr Margret Morgan	
Jola Walker	
Dan Wildsmith	Voluntary Action Barnsley

#### **1. Apologies**

John Cooper, Richard Ulyott, Joan Whitaker.

#### **2. Minutes of last meeting and Matters Arising**

The minutes were recorded as a true recorded.

A decision was made by the group to keep the meetings on a Tuesday as that remained the best day for most members. Also the meetings are not to be held on a Town Hall night.

02/1809- The councillors are still working on this,

07/1003- Plans were brought to the meeting, see section 4 for full report.

02/2105- Amanda reported that the self-assessment packs are still a work in progress.

The shrub clean-up was a success and the chair would like to thank everyone who attended and helped especially ASOS.

High street planning- The high street planning has been approved and we are just awaiting for the quotes to be finalised and sent in. It has been decided that the work will need to take place on a Sunday as to cause less disruption.

#### **3. Luncheon Club**

There has been a meeting with Father Martin where it was decided that the kitchen needs a full re-vamp to make it possible to cook the meals. Keir are unable to donate the money needed to help with the project.

There have been a lot of volunteers willing to help with the project but will require around £10,000 to complete the work needed in the kitchen but there will be better information in January. **ACTION-** Amanda to speak to Martin Sugden at VAB

#### **4. Community Garden Update**

The project is requesting around £11,000 from the Alliance for the project that would be match funded with Berneslai Homes, however BH only have £10,000 in their funds so unable to match fund. The proposed site for the garden is the area between Rutland Place, Washington Avenue, Bird Avenue and Loxley Avenue. There has so far been 9 groups committed to owning beds within the project. This chosen site has no potential for building on. **ACTION-** Alan and Jola to finalise details for the project to bring to January's meeting where the group will make a final decision on the project.

#### **5. Lets Grow**

Dan Wildsmith attended the meeting to inform the group about the Let's Grow project, in which they intend to encourage people to grow fruit and vegetables along with herbs whilst promoting a healthy lifestyle. To date they have worked with 529 volunteers collecting over 5000 hours, they work with shared plots along with container plots. Dan also shared some positive suggestions with the Community Garden Project for

example only developing the land a section at a time, he also has advised the group that if the project is to go ahead he might be able to help with sourcing plants for the areas,

## **6. Christmas Market Update and Future Markets.**

The Christmas light have been bought, quotes have been gathered for the lights to be put on 12-15 trees plus the Christmas tree, Charlestown LTD have quoted £2764 and BMBC have quoted £2500. The Christmas tree is to be delivered on 18<sup>th</sup> November. The light switch on event is to take place on the 28<sup>th</sup> where there are currently 2 Santa's and 150 presents that have been bought from poundland, also there will be Frozen Characters and Magic man performing along with Minnie and Micky Mouse (volunteers for getting into the costumes still required) Rachel's Academy of Dance will be present as well. **ACTION-** Amanda to ask Andy Nixon about the possibility of leaving the Christmas lights up.

## **7. Tidy Team Update**

In August/September the Tidy Team have removed

- 89 Builders Skips and 2 Trailers of Organic Materials
- 4 Skips of Recycling
- 90kg of Cans
- 320kg of Mixed Scrap
- 68 Bins of Plastic

The 2 apprentices passed their level 2 NVQ and the team are looking for 2 more people to go on the course. There has also been 20 new volunteers.

## **8. Treasurers Report**

The Alliance still have around £22,000 to spend but could be used up with the Community Gardens Project and the Luncheon Club.

## **9. Funding Applications**

The group received an applications from Wombwell Community Hall and Barnsley Arts, Museums and Archives. The group decided to approve the Barnsley Arts, Museums and Archives bid for £335.72 on the understanding that the other areas agree to the funding. The Wombwell Community Hall bid was put on hold until after January when the group will reassess its finances after the decision is made on the CGP and the Luncheon club. **ACTION-** Amanda to refer the WCH to Wendy Slater in the hope she might be able to help find a different funding source.

## **A.O.B.**

Wombwell Park has been under attack from further vandalism, there has been cosmetic damage to the pavilion along with one of the post on the entrance to the park. Parks have been made aware of the situation.

Berneslai Homes have noticed an increase in Racial Abuse within the area, Jola has made posters that have been located in Take-away establishments highlighting numbers and services available for people who are victims of Racial and Hate crimes.

## **Next Meeting**

Tuesday 12<sup>th</sup> January 6pm

## South Area Council (December 2015) Update

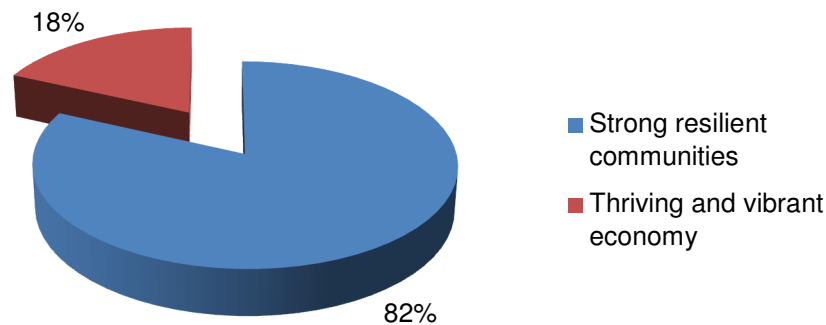
### Devolved Ward Budget Overview

The South Area Council has a Devolved Ward Budget grant allocation of £82,394.25 for the 2015-2016 financial year. This allocation, broken down by Ward below, is made up of a £40,000 allocation for 2015-2016, and a carry forward allocation of £42,394.25 from the 2014-2015 financial year.

2015/2016 DEVOLVED WB	Carry Forward 2014-15	2015-16 allocation	Full 2015-16 Allocation
<b>SOUTH</b>	<b>£ 42,394.25</b>	<b>£ 40,000.00</b>	<b>£ 82,394.25</b>
Darfield	£ 19,940.65	£ 10,000.00	£ 29,940.65
Hoyland Milton	£ 4,334.60	£ 10,000.00	£ 14,334.60
Rockingham	£ 4,587.30	£ 10,000.00	£ 14,587.30
Wombwell	£ 13,531.70	£ 10,000.00	£ 23,531.70

To date, the South Area Council has committed £22,497.35 of its £82,394.25 Devolved Ward Budget allocation, with £17,915.52 of this commitment being charged.

2015/2016 DEVOLVED WB	Allocation	Committed spend	Charged spend	Allocation remaining
<b>SOUTH</b>	<b>£ 82,394.25</b>	<b>£ 37,828.94</b>	<b>£ 17,915.52</b>	<b>£ 44,565.31</b>
Darfield	£ 29,940.65	£ 17,961.35	£ 12,860.52	£ 11,979.30
Hoyland Milton	£ 14,334.60	£ 2,367.20	£ 1,500.00	£ 11,967.40
Rockingham	£ 14,587.30	£ 6,409.28	£ 1,500.00	£ 8,178.02
Wombwell	£ 23,531.70	£ 11,091.11	£ 2,055.00	£ 12,440.59



### Darfield Devolved Ward Budget

The Darfield Ward has allocated £17,961.35 its £29,940.65 Devolved Ward Budget allocation. To date £12,860.52 of this allocation has been charged to the Ward.

<b>Devolved Ward Budget Project</b>	<b>Allocation</b>	<b>Charged spend</b>	<b>Allocation remaining</b>
Station Road Park – Safety surfacing & replacement gate	£ 11,190.00	£11,190.00	£18,750.65
Wall removal works at Garden Street	£ 1,320.52	£1,320.52	£17,430.13
Verge surfacing on Lesmond Crescent	£ 1,425.83		£16,004.30
Friends of Darfield Churchyard – Removal of dead trees	£ 350.00	£350.00	£15,654.30
Height restriction barrier	£ 2,325.00		£13,329.30
Height restriction barrier – Bradberry Balk Lane	£ 1,350.00		<b>£11,979.93</b>

### Hoyland Milton Devolved Ward Budget

The Hoyland Milton Ward has allocated £2,367.20 of its £14,334.60 Devolved Ward Budget allocation. To date, £1,500 of this has been charged to the Ward.

<b>Devolved Ward Budget Project</b>	<b>Allocation</b>	<b>Charged spend</b>	<b>Allocation remaining</b>
Hoyland Public conveniences (3 months)	£1,500.00	£1,500.00	£12,834.60
Owd Martha's Yard Community Garden – Get Involved!	£ 225.00		£12,609.60
Hedge Trimmer	£ 205.20		£12,404.40
Forge Anvil – Double litter bin	£ 437.00		<b>£11,967.40</b>

### Rockingham Devolved Ward Budget

The Rockingham Ward has allocated £6,409.28 of its £14,587.30 Devolved Ward Budget allocation. To date, £1,500 of this has been charged to the Ward.

<b>Devolved Ward Budget Project</b>	<b>Allocation</b>	<b>Charged spend</b>	<b>Allocation remaining</b>
Hoyland Public conveniences (3 months)	£1,500.00	£1,500.00	£13,087.30
Owd Martha's Yard Community Garden – Get Involved!	£ 225.00		£12,862.30
Saville Court Parking provision	£4,684.28		<b>£8,178.02</b>

### Wombwell Devolved Ward Budget

The Wombwell Ward has allocated £11,091.11 of its £23,531.70 Devolved Ward Budget allocation. To date, £2,055 of this has been charged to the Ward.

<b>Devolved Ward Budget Project</b>	<b>Allocation</b>	<b>Charged spend</b>	<b>Allocation remaining</b>
x16 Hanging baskets – Wombwell High St	£880.00	£880.00	£22,651.70
CCTV insurance	£151.00		£22,500.70
Replacement dog bin on Gypsy Lane	£275.00	£275.00	£22,225.70
QDOS – Anti-smoking workshop	£900.00	£900.00	£21,325.70
Autumn Winter Community Events	£680.00		£20,645.70
High Street Christmas Lights	£2,072.11		£18,573.59
Special Christmas Market	£3,450.00		£15,123.59
High Street memorials planting	£183.00		£17,940.59
Christmas market lights	£2,500.00		<b>£12,440.59</b>

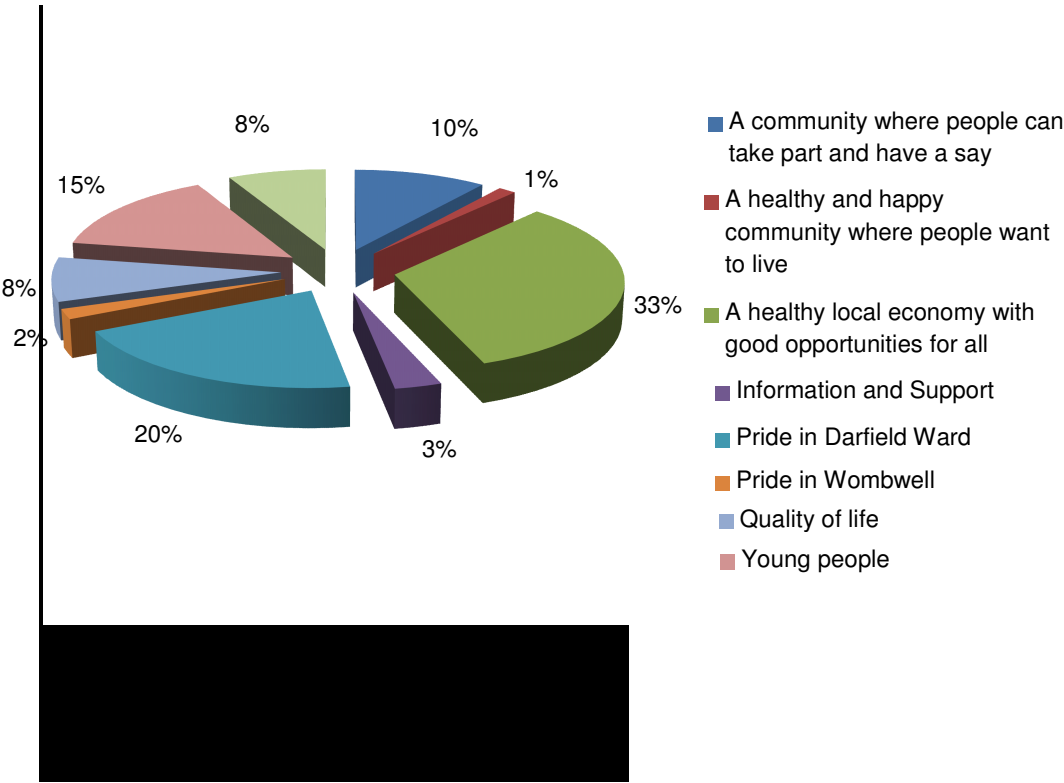
**Ward Alliance Fund Budget Overview (Includes Public Health Funds)**

The South Area Council's Ward Alliances has a Ward Alliance grant allocation of £99,234.93 for the 2015-2016 financial year.

This allocation, broken down by Ward below, is made up of a £40,000 allocation for 2015-2016, and carry forward allocation of £59,234.93 from the 2014-2015 financial year.

2015/2016 WARD ALLIANCE	Carry Forward 2014-15	2015-16 allocation	Full 2015-16 Allocation
<b>SOUTH</b>	<b>£59,234.93</b>	<b>£ 40,000.00</b>	<b>£ 99,234.93</b>
Darfield	£11,903.78	£ 10,000.00	£ 21,903.78
Hoyland Milton & Rockingham	£31,684.00	£ 20,000.00	£ 51,684.00
Wombwell	£15,647.15	£ 10,000.00	£ 25,647.15

A breakdown of the current allocations supporting the Ward priorities is below:



### Darfield Ward Alliance

The Darfield Ward has allocated £9,927.16 of its £21,903.78 Ward Alliance allocation. The Darfield Ward has £1,406.78 of Public Health Funds remaining which is included in the total allocation for 2015/16.

The Darfield Ward have a total of **£11,976.62** Ward Alliance Funding unallocated. However, as the Darfield Ward Alliance Secretary has had a bursary of £167 to date, this leaves the actual allocation of Ward Alliance funding to allocate at **£11,809.62**.

The projects listed below have declared a total number of 4412 volunteer hours, which equates to the equivalent monetary value of £48,929.08

<b>Ward Alliance Fund Project</b>	<b>Allocation</b>	<b>Charged spend</b>	<b>Allocation remaining</b>
Darfield Cricket Club – Junior Training	£ 600.00	£600.00	£21,303.78
Houghton Main FC U 8s JFC	£ 800.00	£800.00	£20,503.78
Houghton Main Miners Welfare Sports & Social Club – Walking Football	£ 256.00	£256.00	£20,247.78
Darfield Bowls Club - Greenkeepers	£ 1,025.00	£1,025.00	£19,222.78
Darfield Alliance – Community Communication Group	£ 3,600.00		£15,622.78
Houghton Main Miners Welfare Sports & Social Club – Administration costs	£ 659.98	£659.98	£14,962.80
Barnsley schools basketball club – Darfield Dunkers	£ 200.00	£200.00	£14,762.28
Tuesday Sequence Dance Group – New equipment	£ 439.18	£439.18	£14,323.62
Darfield Events Group – Summer Gala 2015	£ 59.00	£59.00	£14,264.62
Netherwood Action Group Park & Ponds clear up	£ 300.00		£13,964.62
Food Hygiene Community Training	£ 400.00	£400.00	£13,564.62
West Melton WMC FC – Improvements to Football pitch	£ 788.00		£12,776.62
Billingley PC – Keep Billingley Tidy	£ 800.00		<b>£11,976.62</b>

### Hoyland Milton and Rockingham Ward Alliance

The Hoyland Milton & Rockingham Ward has allocated £12,568 of its £51,684.00 Ward Alliance allocation.

The Hoyland Milton & Rockingham Ward has £9,100 of Public Health Funds remaining which is included in the total allocation for 2015/16.

The Hoyland Milton & Rockingham Ward have a total of **£39,116.00** Ward Alliance Funding unallocated. However, as the Hoyland Milton & Rockingham Ward Alliance Secretary has had a bursary of £250 to date, this leaves the actual allocation of Ward Alliance funding to allocate at **£38,866**.

The projects listed below have declared a total number of 1532 volunteer hours, which equates to the equivalent monetary value of £16,989.88

<b>Ward Alliance Fund Project</b>	<b>Allocation</b>	<b>Charged spend</b>	<b>Allocation remaining</b>
Rockingham CIC – Youth Partnership	£ 6,987.00	£6987.00	£44,697.00
Sparkles	£ 750.00	£750.00	£43,947.00
Owd Martha's Yard Community Garden – Community Garden	£ 295.00	£295.00	£43,652.00



West Bank House Community Association – Grit machine for carpark	£ 139.00	£139.00	£43,513.00
Platts Common Bowling Club - Shelters	£ 1,278.00	£1278.00	£42,235.00
West Bank House Community Association – Kitchen Refurb	£ 650.00		£41,585.00
Friends of Elsecar Park – Floral Display for park	£ 189.00		£41,396.00
Rockingham CCC – Junior winter training	£ 1,350.00		£40,046.00
40th Barnsley Hoyland Methodist Guides – A patch of peace and friendship	£ 930.00		<b>£39,116.00</b>

#### Wombwell Ward Alliance

The Wombwell Ward has allocated £3,543 of its £25,647.15 Ward Alliance allocation. The Wombwell Ward has £600 of Public Health Funds remaining which is included in the total allocation for 2015/16.

The Wombwell Ward have a total of **£22,104.15** Ward Alliance Funding unallocated. However, as the Wombwell Ward Alliance Secretary has had a bursary of £250 to date, this leaves the actual allocation of Ward Alliance funding to allocate at **£21,854.15**.

The projects listed below have declared a total number of 2524.5 volunteer hours, which equates to the equivalent monetary value of £27,996.71

<b>Ward Alliance Fund Project</b>	<b>Allocation</b>	<b>Charged spend</b>	<b>Allocation remaining</b>
9 <sup>th</sup> Barnsley Wombwell Scout Group	£443.00	£443.00	£25,204.15
We Love Wombwell – Community First Aid Training	£400.00	£400.00	£24,804.15
Barnsley School Basketball Club – Basketball opportunities	£200.00	£200.00	£24,604.15
Wombwell Main – Purchase of machinery	£2,500.00	£2,500.00	£22,104.15

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**SOUTH AREA COUNCIL**  
**Performance Management Report**

**October 2015**

# INTRODUCTION

## South Area Council Priorities

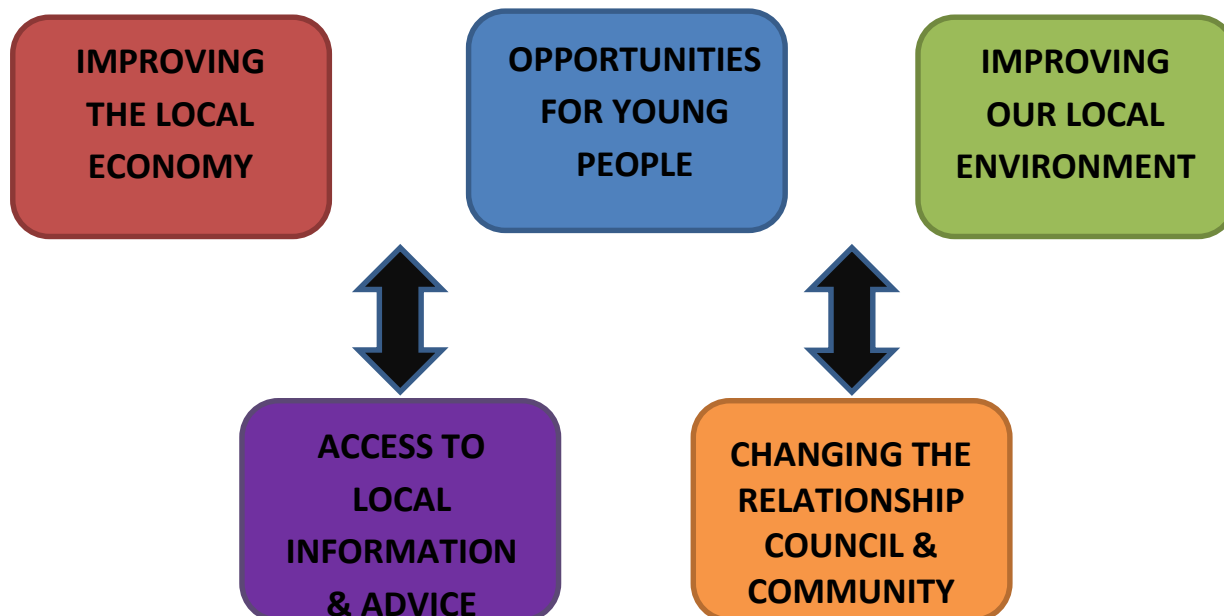


Table 1 below shows the Providers that have now been appointed to deliver a series of services that address the priorities and deliver the outcomes and social value objectives of South Area Council.

	Service	Provider	Contract Value/length	Contract start date	Recommissioning date if applicable
<b>Improving the Local Economy</b>	Business survey & courses for local businesses	Tender specifications for courses currently being written	£4,000 for survey £20,000 max for courses	Sept 2014 for survey Summer 2015 for courses	N/A
<b>Improving our Local Environment</b>	Tidy Team to work alongside community on environmental projects	Forge Community Partnership/Anvil Community Interest Company	£300,000 2 years @ £150,000 per year	4 <sup>th</sup> August 2014	Process to start March 2016 for new contract start date of 4 <sup>th</sup> August 2016
<b>Improving our Local Environment</b>	Environmental enforcement for littering, dog fouling & parking enforcement	Kingdom Security	£ 132,000 1 year & further extension to 31/03/16	4 <sup>th</sup> August 2014	Process to start November 2015 for new contract start date of 1 <sup>st</sup> April 2016
<b>Access to Local Information &amp; Advice</b>	Provide community based welfare rights & citizens' advice session	Barnsley Citizens' Advice Bureau & BMBC Welfare Rights Service	£145,000 2 years @ £72,500 per year	2 <sup>nd</sup> June 2014	Process to start January 2016 for new contract start date of 2 <sup>nd</sup> June 2016
<b>Opportunities for Young People</b>	Summer Internship Programme	C&K Careers	£45,000 20 months (includes follow up time)	9 <sup>th</sup> March 2015	Process to start November 2016 for new contract start date for 2016 cohort of March 2016

Table 2 below shows the projects currently under development.

	Service	Provider	Contract Value/length	Contract start date	Recommissioning date if applicable
<b>Improving our Local Environment</b>	Provision of signs for cleaned up sites 'Maintained by Volunteers'	Taylor made Signs	£375.00	Currently on order	Not applicable
<b>Access to Local Information &amp; Advice</b>	Production of Practitioner Support Pack for Veterans	May not be needed as information already exists elsewhere	£0.00 (would have been £2,000 if funding still required)	Work with existing providers of information underway	Not applicable – would be one off cost if required
<b>Opportunities for Young People</b>	Provision of 39 week Fire Cadet course for 16 young people	South Yorkshire Fire & Rescue Service	£12,157.81	Currently being negotiated with SYFR – likely to be Easter 2016	Pilot programme – would be re-commissioned only if funding available & impact assessment satisfactory
<b>Opportunities for Young People</b>	Provision of 1 week Achieving Respect & Confidence (ARC) course for 14 young people at risk of offending	South Yorkshire Fire & Rescue Service	£5,000	Currently being negotiated with SYFR – likely to be Easter 2016	Pilot programme – would be re-commissioned only if funding available & impact assessment satisfactory
<b>Opportunities for Young People</b>	Youth Asset Mapping project & survey	Forge Community Partnership	£5,000	Mapping events to start February 2016 & report completed April 2016	Not applicable – one off piece of work to inform future work to support young people
<b>Cross cutting across all themes</b>	Health & Wellbeing Asset Mapping Conference	In house by South Area Team	£1,000	To be confirmed – Spring 2016 Currently working with Be Well Barnsley team to develop	Not applicable – one off piece of work to inform future work with health & wellbeing in the area

## PART A - OVERVIEW OF PERFORMANCE

The information which follows is a summary of the information provided to the South Area Council Manager at quarterly contract management review meetings. This includes both quantitative figures appended in the tables below and more qualitative information which is outlined in the short narrative report included for each project. There are occasions when the quarterly review dates do not mesh with Area Council reporting dates, which means that the 'achieved to date' figures may not have changed from the previous report, as the new quarterly data is not yet due at time of writing.

### Improving our Local Environment

Outcome Indicators	Achieved to date	
Number of small environmental projects completed	496	(455)
Number of large environmental projects completed	31	(22)
Number of litter picks completed	1423	(1178)
Number of fly tipping incidents dealt with	84	(80)
Number of Xmas projects completed	13	(8)
Number of Fixed Penalty Notices issued – littering	805	(626)
Number of Fixed Penalty Notices issued – dog fouling	62	(39)
Number of Parking PCNs issued	74	(150)
Number of targeted dog fouling & littering operations completed	136	(113)

NB: Cumulative totals – previous figures are in brackets for comparison.

### Access to Local Information & Advice

Outcome Indicators	Achieved to date	Previous
Number of clients seen & in receipt of information & advice	1268	(1006)
£ of benefits gained as a result of the advice received	£989,907.59	(£792,395)
£ of unmanageable debt dealt with through financial settlements	£964,772.18	(£765,378)
Number of cases where homelessness was averted	28	(21)
Number of clients referred to other specialist help	427	(314)
Number referred to Credit Union or other money management help	165	(127)
Number of community groups visited to promote advice services	100	(89)

NB: Cumulative totals – previous figures are in brackets for comparison

## Improving the Local Economy

Outcome Indicators	Achieved to date	Previous
Number of local businesses approached to complete survey	238 (completed)	238
Number of local businesses completing survey	88 (completed)	88
% of local spend achieved by projects	94%	94%
Number of quotations sourced for local business courses	56 (completed)	56
Number of business courses commissioned	16 (completed)	16
Students hours commissioned on business courses	1493 (completed)	1493
Number of students attending business courses to date	30	21
Number of student hours completed to date	90	
Number of student places booked onto future courses	75	72

## Changing the relationship between the Council and & the community

Outcome Indicators	Achieved to date	Previous
Number of adult volunteers engaged	140	(102)
Number of young people engaged in volunteering	6	(6)
Number of new community groups established	4	(1)
Number of community groups supported (including schools)	16	(81)
Number of jobs created locally	14	(14)
Number of apprenticeship opportunities created locally	14	(12)
Number of local businesses encouraged to maintain own environment	143	(131)
Number of young people referred to restorative justice provision	10	(5)
Income received from enforcement activity to Area Council in £	£41,394	(£29,844)

NB: Cumulative totals – previous figures are in brackets for comparison

## Opportunities for Young People





	to date
Number of Summer Internship places filled & initial interviews completed	41
Number of students completing Summer Internship workshops & placement	37
Number of 5 Year Plans tailored to student needs developed	33
% of students reporting an increase in motivation about the future	80%
% of students reporting increased confidence about future plans	88%
% of students reporting increased knowledge about opportunities available to them	72%
% of students reporting increased awareness of own skills & how to use them	72%

NB: Full evaluation report will be available in late December 2015, and will be attached to Area Council Performance Management report in February 2016



# PART B - SUMMARY PERFORMANCE MANAGEMENT REPORT FOR EACH SERVICE

## One Stop Shop Advice sessions – CAB & Welfare Rights

<div style="background-color: #c00000; color: white; padding: 5px; text-align: center; border-radius: 10px; margin-bottom: 5px;">Local Economy</div> <div style="background-color: #663399; color: white; padding: 5px; text-align: center; border-radius: 10px; margin-bottom: 5px;">Access to Local Advice</div> <div style="background-color: #ff9933; color: white; padding: 5px; text-align: center; border-radius: 10px;">Changing Relationship</div>		<b>RAG</b>
	Satisfactory quarterly monitoring report and contract management meeting.	
	Milestones achieved	
	Outcome indicator targets met	N/A
	Social value targets met	
	Satisfactory spend and financial information	
	Overall satisfaction with delivery against contract	

Comprehensive Quarter 6 (September - November 2015) monitoring reports were completed by Barnsley Citizens’ Advice Bureau and BMBC Welfare Rights and a Quarter 6 contract review meeting will be held on 11<sup>th</sup> December [after this report is produced].

The project continues to be extremely well used, with over a 50% increase in clients since the previous quarter for both Welfare Rights and Citizen’s Advice services. The teatime sessions continue to be extremely busy, reflecting the fact that the majority of those seen are in work and require help with in-work benefits or other issues.

For the service as a whole, the majority of clients continue to seek help for debt or help with benefits as described above. There has also been a significant rise in this quarter of people seeking help with housing and relationship issues. However, the most worrying trend has been a marked increase in homeless clients (or those about to become homeless) seeking advice on finding somewhere to live. This is reflected in the numbers – 7 cases of homeless averted in this quarter alone, compared to 21 in the fourteen months prior to that.

Phil and Zoe have continued to publicise their project to a range of community groups and have also used the Neighbourhood Networks to promote their services. There have been strong links made with the three local Foodbanks – at Darfield, Wombwell & Hoyland. Volunteers supporting the Foodbanks have been made aware of the services available and have referred a number of clients. Fliers promoting the service are also now included in food parcels given out.

Zoe and Phil are also working with the Hoyland/Rockingham Ward Alliance on their Winter Warmer Pack project, which provides a pack of warm clothing and food to those in fuel

poverty. They have already identified clients from their caseloads who are in fuel poverty and have offered to help to distribute the packs to these people before Xmas.

In terms of the future of the project, the current contract ends in mid June 2016. Because the Area Council funding is currently only guaranteed until March 31<sup>st</sup> 2017, this would not enable us to go out to tender for a full year – and anything less than a year is not considered good commissioning practice. As the Area Council has indicated that it would like to continue to fund this project whilst funding remains available, I have been able to secure a waiver report for the project to enable it to continue to 31<sup>st</sup> March 2017 without going out to tender. This allows continuity for a further 10 months for two staff who have worked really hard to gain trust and credibility locally, and also means that any future redesign of the project (assuming funding is available) can take into account the broader restructure of welfare provision in Barnsley which is currently under development following large cuts to both Citizen’s Advice and Welfare Rights funding of their mainstream services.

Four case studies of clients supported by Zoe and Phil are attached at Appendix 1.

## Tidy Team – Forge Community Partnership/Anvil CIC

	RAG
<b>Children &amp; Young People</b>	
Satisfactory quarterly monitoring report and contract management meeting.	●
<b>Improving Environment</b>	
Milestones achieved	●
Outcome indicator targets met	●
<b>Changing Relationship</b>	
Social value targets met	●
<b>Local Economy</b>	
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

Comprehensive Quarter 4 (June – August 2015) monitoring reports were completed by Forge Community Partnership/Anvil CIC in November 2015 and a full contract review meeting will be held on 9<sup>th</sup> December

Running alongside this, the Tidy Team Steering Group (comprising Anvil staff, elected members & Ward Alliance representatives, Enforcement staff and the South Area Council Manager) has continued to meet to identify priorities for the Tidy Teams to tackle, joins up the Teams' work with that of other services and acts as a 'critical friend' to the project. The Steering Group is due to meet on 10<sup>th</sup> December.

As illustrated in the table above, there is overall satisfaction that the service continues performing well and is making good progress in line with the contract.




Much progress has been made in terms of the two areas where the project was not previously meeting its targets – work with schools and new community groups created. As previously reported, this was in part a difficulty in gaining access to the schools, but was also partly due to the team under-reporting new groups they had brought together because they were not 'formal' groups with a constitution etc. The yellow rating will remain in place until the targets set are met, which the team are well on the way to achieving (3 new community groups this quarter from a target of 4, and support to 14 schools and community groups from a target of 20).

Highlights for this quarter have included:

- A heavy focus on 'Team Xmas' with the team heavily supporting the new Wombwell Xmas Event (run this year by the Ward Alliance for the first time), a new and improved Birdwell Xmas Tree event, the erection of Frosty and Friends at Hoyland and support to community groups at Hemingfield and Elsecar to sort out Xmas trees and lights
- Continued support to the Martha's Garden group, including help to host a very well attended Halloween celebration
- Work with the new Wombwell Community Garden group to host a community consultation event about the Garden on a local landlocked area. Unfortunately, the weather on the day kept many people away and a repeat event is planned, to which the Tidy Team will contribute
- Support to a newly established Birdwell Resident's Action Group (BRAG) when the old group stepped down, including support to promote their Xmas event
- Another major cleanup at Milton Ponds alongside volunteers, to clear and trim the top pond
- Continued support to the Friends of Darfield Churchyard and the new Billingley Parish Council group with local cleanups
- Work with ASOS at Grimethorpe (which is just inside Darfield ward boundary) to explore working with staff there to keep the grounds and surrounding public areas clear of litter, which is currently an issue for those living near the site.

The shift away from the Tidy Team 'doing for' the public and the move towards 'doing with' communities, volunteers and other partners continues to grow, and can be seen in the increased numbers of volunteers recruited – 38 this quarter alone. Some of these volunteers are vulnerable and require intensive 'hands on' support from members of the Tidy Team.

## Environmental Enforcement – Kingdom Security

	RAG
Improving Environment	Satisfactory quarterly monitoring report and contract management meeting. 
	Milestones achieved 
Local Economy	Outcome indicator targets met 
	Social value targets met 
Changing Relationship	Satisfactory spend and financial information 
	Overall satisfaction with delivery against contract 

As a result of their extension to contract until March 2016, Kingdom produced comprehensive Quarter 5 (August – October 2015) monitoring reports and a full contract review and end of Year 1 meeting was held on 9<sup>th</sup> November 2015.

As illustrated in the table above, there is overall satisfaction that the service is performing well and is continuing to make good progress in line with the contract.

Key highlights for Quarter 4 of this project have included:

- A continued increase in the numbers of tickets for littering and dog fouling – a total of 202 tickets in the last quarter – an average of 67 tickets per month against the 52 tickets per month achieved in the first year. This has been due in part to an increase in targeted operations based on intelligence from staff, the public and other partner organisations like Berneslai Homes.
- An increased number of PCN fines for parking – 74 this quarter; again due in part to targeted operations
- A current payment rate for fines of 76% (which is above the average in areas across the country patrolled by Kingdom) although the real rate will be higher because of the rules which allow up to 90 days to pay and possibly longer if the person appeals.
- Since those cases coming to court have been 100% successful to date, this means that the payment rate will ultimately be almost 100% - with a very small number who have moved away and cannot be chased the only exceptions to this
- Income raised from Littering and Dog Fouling FPNs at the end of the first year of the contract is currently £41,394 – with more to come in after the 90 day period
- We are still awaiting final data from BMBC Parking Enforcement about the level of income generated from parking PCN notices. We know from them that 99 tickets issued have been processed, but are still awaiting information about whether this is

at the lower rate of £35 for those who pay promptly or the full rate of £70 for those who do not. This means that income of between £3,465 or £6,930 will have been generated as of November 2015.

- 5 young people have been referred to restorative justice in the last quarter. Kingdom staff are now taking part in the restorative litter picks being undertaken – please see Appendix 2 of this report for details

The South Area Council has already decided to approve a further procurement of this service from 1<sup>st</sup> April 2016, on a year-on-year basis for as long as funding is available and the service is still needed. A joint tender specification with the North, North East, Central and Dearne Area Councils was advertised on Yortender at the end of November as five ‘lots’ and will be assessed during December and January, in plenty of time for the new contract to start on 1<sup>st</sup> April 2016 The joint ‘lots’ tender means that that one provider will be appointed to all five areas, but that they will still be separately contract managed by the five Area Councils/Area Council Managers.

The review of current core Parking Enforcement Services has now been finalised and was appended to the tender specification. This should enable a clear working relationship between the provider from the 1<sup>st</sup> of April and BMBC Parking Enforcement Services, building on the strong progress made in working relationships between the two over the past few months.

## Local Business Survey & courses for local businesses

	RAG	
<div style="background-color: #c00000; color: white; padding: 10px; border-radius: 10px; text-align: center; margin-bottom: 5px;"> <b>Local Economy</b> </div> <div style="background-color: #e69a00; color: white; padding: 10px; border-radius: 10px; text-align: center;"> <b>Changing Relationship</b> </div>	Satisfactory quarterly monitoring report and contract management meeting.	N/A
	Milestones achieved	<span style="color: green;">●</span>
	Outcome indicator targets met	<span style="color: orange;">●</span>
	Social value targets met	N/A
	Satisfactory spend and financial information	<span style="color: green;">●</span>
	Overall satisfaction with delivery against contract	<span style="color: green;">●</span>

In order to tackle its ‘Thriving Local Economy’ priority, the South Area Council commissioned a survey of small and medium local business, which took place between September and December 2014. On completion of this, maximum Area Council funding of £20,000 was agreed to meet the Top 5 needs identified by local businesses, which were:

- IT skills
- Social Media and Marketing

- Health and Safety
- First Aid
- Website Development
- Business Development

As a result of specifications being drawn up for the courses, contracts were awarded to Northern College (IT skills, Website Development, Social Media & Marketing) Emergency Response (First Aid, Health & Safety) and BBIC (Business Development)

A total of 16 separate short courses based on businesses identified needs and totalling 1493 student hours have now been put together. The shortest courses last just 3 hours and the longest 12 hours, depending on the subject. If the courses were full, then the student hour cost would be extremely competitive at £11.15 per student hour.

Unfortunately, despite extensive promotion of the courses with those taking part in the original business survey and with businesses across the four wards, takeup of course places continues to be very poor.

There are currently 75 students booked onto current and future courses; this represents around one third of the available places. However, only about 50% of those booked on have been attending the courses, despite a reminder phone call a few days prior to the start of the course, which has been very disappointing. Those who have attended have been extremely positive about the courses and cannot believe that their fellow businesses aren't 'queuing around the block' (as one student put it) for such high quality free provision.

The courses in the New Year have a full page 'spread' in the first edition of the Community Magazine #Love Barnsley going out in mid December and it is hoped that this will also boost numbers booking onto courses. The South Area Team will also be going another full round of promotion (posters, social media, face to face calls, promotion through Neighbourhood Networks etc) in the New Year – hoping that businesses are making New Year's resolutions to join up – but also being mindful that the team has many other pieces of work to complete and cannot spend unlimited hours promoting only one project.

# Summer Internship Programme – C&K Careers



	RAG
Satisfactory quarterly monitoring report and contract management meeting.	●
Milestones achieved	●
Outcome indicator targets met	●
Social value targets met	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

In December 2014, the South Area Council agreed the funding of a Summer Internship Programme for young people in the summer between Y10 and Y11. Funding of £45,000 was agreed to fund 60 places (30 for Netherwood and 30 for Kirk Balk) on a 2 week programme which focuses on employability and guidance issues in week one, followed by a work placement in week 2 . The contract went to C+K Careers, who had run the highly successful pilot for North Area Council in 2014.

Although the majority of the direct contact with the 60 young people will take place prior to and during the course itself, the contract with C&K lasts for 20 months, finishing in November 2016. This will ensure that C&K staff have an extended ‘stay in touch’ period with the young people completing the course, which will take them through the whole of Year 11 and into a first destination on leaving school.

Following extensive preparation work with the schools and with the individual young people taking part prior to the programme (reported in the previous report of September 2015), the 2 week courses comprising one week employability skills and one week work experience started at the end of July and ran throughout the summer holidays at the Core in central Barnsley. This venue was chosen deliberately as an ‘adult’ venue to underline the fact that the course was about the wider world rather than the confines of school.

A Celebration Event was held in September for students, their parents and others with an interest in the programme, including the employers who had offered work placements. Over 100 people attended, and the young people were presented with certificates by the Deputy Mayor. The South Area Chair welcomed those attending and congratulated the young people on their fantastic achievements.

Three young people were brave enough to speak about their experiences at the event – and credited the programme itself with giving them the confidence to speak in public. The biggest cheer of the night was when Cllr Stowe announced that the programme would be re-commissioned for another year, with many parents expressing gratitude that younger siblings would also get the chance to take part.

C+K Careers staff will now stay in touch with the young people right through Year 11 and until they are settled into their first positive destination post-16.

A full evaluation report (including full feedback from the young people who took part) will be available in late December 2015 and will accompany the South Area Council Manager's Performance Management report in February 2016.

This project has an amber rating for 'outcome indicators met' because only 37 of the 60 places available to Kirk Balk and Netherwood students were filled (although 41 students booked onto the course. This is reflected in the other Areas (North and North East) taking part in the 2015 programme, and to some large degree reflects the difficulties faced by C+K Careers in gaining buy-in from both schools. As the contract manager for the programme, the South Area Council Manager is satisfied that C+K Careers did all they reasonably could to get the schools to respond, and that any provider would have faced similar difficulties.

C+K's view is that 60 places may also have been an unrealistic number (particularly given that young people are being asked to give up 2 weeks of their summer holidays) and that this should be reduced to 50 for the 2016 programme, allowing for the fact that a highly successful 2015 programme and better links with schools should make places easier to fill next year.

As a result of this, the number of places on the course next year has been reduced slightly to 50, on the advice of C+K Careers as outlined above.

Following approval for a 2016 Internship Programme, a revised joint tender specification has been pulled together with the North and North East Area Councils (with whom the 2015 contract was jointly run) and at time of writing is out on Yortender with a closing date of mid December, to enable the contract is awarded in late February at the latest. This will allow the appointed provider plenty of time to gain access to the schools for the preliminary work needed, something which proved difficult and time consuming across the board this year.

**Kate Faulkes**

**South Area Council Manager**

**8<sup>th</sup> October 2015**



Q2 – Yr 2 Case Study 1

A client came to outreach for advice on problems they were having with their landlord who was threatening them with eviction.

The client had been living at their current address for 2 years without a tenancy agreement and without their bond being protected in the Tenancy Deposit Scheme. There were also issues with the electric meter in the property which was a private meter installed by the landlord.

The client was being threatened with eviction as the landlord accused them of tampering with the electric meter as it showed a credit of over £1,000 which the client denied. During these accusations the landlord made threats of violence to the client, the landlord was with another man while making these threats and the client felt extremely intimidated and scared. They were also afraid to return back to their flat in case the landlord was there. In the end, the client was told they had to be out of their flat by that weekend. The client worked full-time and was never behind on paying rent and had no history of problems with the landlord before.

Citizens Advice was able to reassure the client that they could not be evicted from their home without proper notice given by the landlord – any other eviction is illegal and the client was advised to call the police if the landlord came round to the flat to carry out an eviction.

Citizens Advice kept in close contact with the client's family to ensure the client wasn't evicted over the weekend and found out the police were contacted due to genuine concerns about being evicted. The client was advised how to get their meter checked as this was the cause of the dispute and following a call out from both the police and Meter Plus Reserve it was confirmed the meter had not been tampered with.

The client was also advised that their landlord must use the Tenancy Deposit Scheme to protect the £250 deposit they paid to the landlord when they first moved in and was given a letter to send to the landlord requesting this be done or court action may be taken.

The outcome of the advice and support given by Citizens Advice was that the client was not evicted by the landlord and has stopped being harassed by the landlord. The client now has a new tenancy agreement, and following the inspection of the electric meter a new one is being installed in the flat. Finally, the landlord has now put the client's £250 deposit in a Tenancy Deposit Scheme.

All this has resulted in the client being able to feel safe and secure in their own home and has provided them with valuable knowledge on their housing rights.

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## Case Study 2 - Q2, year 2

A client came to the Citizens Advice drop-in for advice on getting somewhere to live. They were homeless and had been rough sleeping around Barnsley for some time and were receiving some support from a local person who'd been helping them with temporary accommodation and food.

The client had a history of chronic mental health issues including depression and anxiety which have been compounded by being homeless. They were estranged from their family and knew no one else in the area that could help them get settled accommodation.

The client wanted to know if they could get housed somewhere in Barnsley and if so, how to go about making a successful application. The adviser assessed the client's situation to first of all see if they would qualify for help under homelessness law – they did. The adviser then went through the steps of the homelessness application process with the client and advised that BMBC should class them as homeless, as having a priority need due to extensive mental health issues (which could be verified), that the client wasn't homeless due to their own actions and that there was a local connection to the Barnsley area.

All this meant there was a duty for the client to be provided with at least some temporary accommodation while the BMBC housing team looked into the homelessness application in more detail.

Following the above advice, the client was able to make a successful homeless application to BMBC. The outcome being an initial temporary stay at a bed and breakfast then a tenancy at a supported living accommodation. This means the client is no longer homeless, has more stability and security in their life and will have a support worker provided through their supported living accommodation.

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Case Study 1

Mr ? is a service veteran who lives alone & suffers from anxiety, depression & also mobility problems.

He rarely goes out & doesn't mix with people due to anxiety, panic attacks. He only ventures out to pre booked appointments.

He was referred by a friend whom I have seen in the past who came across him & felt that he may not be receiving the full help he should.

He contacted me via phone & we discussed his needs & his financial situation, he was already receiving Employment & Support Allowance & Housing benefit. I discussed with him Personal Independence Payment, Blue Badge & mobility bus passes. I agreed to home visit him due to his anxiety about leaving his home.

We completed the PIP forms at his home aswell as I discussed befriending services with him & certain groups he could attend to mix with people with similar backgrounds & the same conditions he suffers from.

The client contacted me some weeks later to let me know that PIP had been awarded at the standard rate for 'daily living' & 'mobility' giving him £76.90 per week (£3998.80 pa).

I also rang ESA on his behalf as now he had the PIP daily living component he qualified for the severe disability premium attached to his ESA as he lives alone which would give him £61.85 per week extra ESA (£3216.20 pa).

Overall an extra £7215 pa in income which he can now use to pay a carer to clean for him & for taxi fares to & from appointments.

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Case Study 2

Miss ? is single & lives on her own she was referred by a neighbour who was concerned about her welfare. She suffers from learning difficulties, anxiety & depression and also severe back, neck & knee pain.

She has been on Jobseekers allowance for a long time & seems as though her advisor at jobcentre has finally signed her off due to her illnesses & claimed Employment & support allowance for her so she was in receipt of the assessment rate.

The client was in receipt of Housing & Council tax benefit with only the minimum amounts to pay.

She told me she used to have a support worker funded by the local authority who helped her with all aspects of her daily life but due to funding cuts this was withdrawn & she would have had to pay for it but the client was unable to afford it so subsequently she was left to fend for herself.

Client had never been on Disability Living Allowance in the past so we discussed her possible entitlement to Personal Independence Payment. We requested the application forms & one week later we completed them.

I kept in touch with the client & after a few weeks she had the medical assessment & was awarded the highest rate of the 'daily living' & the highest rate of 'mobility' of PIP which gave her an extra weekly income of £139 (£7267 pa) which she could now use to pay for her support worker again & any other expenses she incurs from her disabilities.

I also contacted ESA dept on her behalf as now she has been awarded the highest rate of PIP daily living she is entitled to the enhanced disability premium & the severe disability premium attached to her ESA which is also an extra £77.60 per week (£4035.20 pa).

Client is still waiting on her ESA assessment to be taken onto the main phase of ESA.

Client weekly income has therefore increased from £73.10 to £289.70 an increase of £216.60 per week or 396%

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## Case Study: Juvenile ‘Litter Pick’



Throughout the borough many of the Littering offenders have been juveniles. We have had the ability to deal with Juveniles as we have with any Juvenile committing any other Criminal offence.

The Policy at the moment is :

Juveniles 17 & 16 if witnessed committing an offence of ‘litter’ will be issued an FPN, this will then be followed up with a ‘Litter Pick’ letter to their parent, giving them notice and contained in the letter is the offer of discharging the liability through payment or attending an organised ‘Litter Pick’.

Juveniles 15 and under will not be issued an FPN, there and then but details will be taken and the notice (FPN) and ‘Litter Pick’ letter will be posted to the Parent offering them the same.

Up to very recently we have had 35 Juveniles who have opted for the ‘Litter Pick’.

For some time we (Kingdom) have had no course to take re litter picking and reliant on the council to generate the staff and days.

After negotiation with BMBC we have eventually ratified policy and procedure to commence 'Litter Picks' in earnest.

Because of the delay, out of the 35, 7 have dropped of the list due to the offence now being statute barred.

28 of which 18 were (Kingdom) were invited on the first 'Litter Pick'. 3 paid the FPN in full.

Leaving 14 attending on 9<sup>th</sup> or 10<sup>th</sup> October.

4 Juveniles from North East Area.

5 Juveniles from North Area

5 Juveniles from South Area

There is one Juvenile who has failed to attend on second request so a file has been sent to legal services for consideration.

## Case Study: Pearsons Field Wombwell Littering



Numerous complaints from residents regarding other residents were received regarding littering outside and on Pearsons Field, Wombwell. In the main a large number of residents were throwing cigarette butts from their respective homes onto the street from within or whilst stood outside.

In response to the complaints and following direction of tasking officers, Kingdom Environmental Enforcement Officers conducted a targeted anti-litter operation in the immediate area and the surrounding streets.

Starting with a notice drop and stickers being replaced a targeted patrols commenced.

Over the course of a number of days of patrolling at different times at morning and evening, Twelve (12) Fixed Penalty Notices were issued by Kingdom Officers to litter offenders on Pearsons Field Wombwell.

As a result of the direct, intelligence-led approach by Kingdom officers, the littering around the immediate area of Pearsons Field has seen a consistent clean approach by the residents.

Kingdom Continue to patrol and monitor complaints in this immediate area.

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BARNSELY METROPOLITAN BOROUGH COUNCIL

South Area Council Meeting:

18<sup>th</sup> December 2015

Agenda Item: 7

Report of South Area Council  
Manager.

**South Area Council update on future commissions for 2015/16 and 2016/17**

**1. Purpose of Report**

- 1.1 To present detailed costs for approval by the South Area Council for a range of projects agreed in principle on 23<sup>rd</sup> October 2015

**2. Recommendations**

**2.1 That members approve the implementation of projects under development as outlined in Section 4.2 of this report**

**2.2 That members approve the detailed costings of these projects as outlined in Section 4.2 of this report**

**3. Background**

3.1 Following the approval of four priorities in September 2013 (and their renewed approval in September 2015) the South Area Council commissioned a number of projects which left an amount of **£152,672** unallocated from its original funding of **£400,000** at the end of 2014/15.

3.2 This amount was added to the £400,000 allocation of funding received by the South Area Council for 2015/16, giving a total of **£552,672** available to spend in 2015/16.

3.3 Of this **£552,672** available, a total of **£434,762** has already been committed to the continuation of existing projects as below:

- One Stop Shop £73,950 per year
- Tidy Team £165,000 per year
- Tidy Team Apprenticeship costs £24,720 per year
- Summer Internship Programme £36,000 per year
- Environmental Enforcement contract £135,092 per year

3.4 This leaves an amount of **£71,318** of the 2015/16 allocated still to be spent. However, because many of the above contracts do not run from April to March but start mid-year, the actual spend during the 2015/16 financial year will be less and will come in at **£146,883**.

3.8 Following discussions at the meeting of the South Area Council held on 4<sup>th</sup> September 2015, it was agreed that the South Area Council Manager would research outline costs for the potential projects detailed in Section 4.2 of this report, to enable

members to make a decision about which of the projects they would like to develop further and prepare to commission in 2016/17.

3.9 Further costings for these proposed projects were brought back to the South Area Council on 23<sup>rd</sup> October and received in-principle agreement for further development.

3.10 This report now seeks full approval for the detailed project costings outlined in Section 4.2 of this report and for the implementation of these projects by the South Area Council Manager.

3.11 Recent advice has been received from BMBC Finance that these outstanding finance allocations can be carried forward for use in 2016/17 but currently not beyond 31<sup>st</sup> March 2017. This means that any of the new projects outlined below will have to either begin before 1<sup>st</sup> April 2016 or may have to run for less than 12 months, unless a further extension of allocated funds is agreed at a later date.

**4. Project ideas already agreed in principle by South Area Council**

4.1 At the meeting of the South Area Council held on 4<sup>th</sup> September 2015, the South Area Council Manager presented a paper with a number of options for possible future projects.

4.2 From these discussions, a further paper was presented on 23<sup>rd</sup> October 2015, which outlined the projects previously discussed in more detail, along with outline costings. A number of amendments were suggested, which have been incorporated into the outline below.

<b>Project</b>	<b>Confirmed costs and progress to date</b>
Provision of 100 x A3 signs 'This area is maintained by volunteers' for clean-up sites	£375 from Taylor Made signs. These can be made up within 14 days once definite approval is given & can be distributed to community groups and through the Tidy Team
Youth Asset Mapping Events to be delivered by the Forge Community Partnership's existing Youth Partnership & Digital Media Club	<p>£5,000 to provide 4 Asset Mapping events (1 in each ward) to be led by local young people supported by Forge workers            Full digital survey of young people not attending the four events to be conducted by Digital Media Club with support from staff            Analysis of results to be presented as report to South Area Council in April 2016.</p> <p>Following in principle agreement, South Area Council Manager has gained waiver agreement to allow Forge to complete work as existing local supplier and has agreed outline for project delivery to begin February 2016</p>

<b>Project</b>	<b>Confirmed costs and progress to date</b>
<p>Delivery of Health Asset Mapping Conference to be organised by South Area Team in conjunction with Be Well Barnsley Team from Public Health</p>	<p>£1,000 to include full buffet lunch &amp; venue costs. South Area Council Manager in process of meeting with Be Well Barnsley team (recently appointed) to finalise date, venue, guest list etc.as per event outline previously agreed</p>
<p>Provision of Fire Cadet scheme for young people by South Yorkshire Fire &amp; Rescue Service</p>	<p>£12,157.81 per year for 16 Cadets meeting 39 times per year  South Area Council Manager is meeting with SYFR in mid December to progress</p>
<p>Provision of 1 week Achieving Respect &amp; Confidence (ARC) course for 14 x young people at risk of offending delivered by South Yorkshire Fire &amp; Rescue Service</p>	<p>£5,000 per 1 week course  South Area Council Manager is meeting with SYFR in mid December to progress.</p>
<p>Possible funding of veteran support pack &amp; launch conference if not funded by Armed Forces Community Covenant Fund</p>	<p>This is not likely to be needed at this stage. Further investigation by South Area Council Manager has found that a number of other organisations have already produced good quality information, and that help is mainly needed with better promotion and distribution, to which there is unlikely to be a significant cost  There is also a newly developed Veteran Awareness Training one day course run by University of York, which has similar content to the planned conference outline. This may be able to be accessed free of charge for practitioners through South &amp; West Yorkshire Foundation Trust – South Area Council Manager is currently meeting with SWYFT to progress this</p>
<p><b>Total costs if all projects funded</b></p>	<p><b>£23,532.81</b> This assumes delivery of: 1 x ARC course 1 x Fire Cadet course for one year This does not include the costs of ongoing delivery of any youth work commissioned as a result of the Youth Asset Mapping work</p>

4.3 This leaves **£123,350.19** of spend unallocated which must currently be spent before March 31<sup>st</sup> 2017, unless a future agreement to allow slippage into the 2017/18 financial year is made.

4.4 At the request of the South Area Council, Jump WMC was approached to explore the possibility of using their minibus to transport young people to both the ARC course and the Fire Cadet programme. This was to ensure that all young people could access and take advantage of the course regardless of where they live. However, the Manager of Jump WMC has advised me that it will not be possible to commit the bus to a regular slot every week, as many groups are now booking to take it away for a week at a time, meaning that it would not always be available.

**Officer Contact: Kate Faulkes**  
**South Area Council Manager**

**Tel: 01226 355866 / 07791 600836**

**Date: 7<sup>th</sup> December 2015**



**BARNSELY METROPOLITAN BOROUGH COUNCIL**

**South Area Council Meeting:**

**18<sup>th</sup> December 2015**

**Agenda Item: 8**

**Report of South Area Council  
Manager.**

**South Area Council update on Recommissioning of Existing Commissioned  
Projects during 2016/17**

**1. Purpose of Report**

1.1 To update the South Area Council on progress towards the recommissioning of existing commissioned projects previously agreed at the Area Council meetings of 26<sup>th</sup> June, 4<sup>th</sup> September and 23<sup>rd</sup> October 2015

**2. Recommendations**

**2.1 That members note the progress towards the recommissioning of existing commissioned projects as outlined in Section 4 of this report**

**3. Background**

3.1 Following the approval of four priorities in September 2013, The South Area Council commissioned the following projects to tackle these priorities:

- One Stop Shop Advice Sessions
- Tidy Team & Tidy Team Apprentices
- Summer Internship Programme
- Environmental Enforcement contract
- Business Survey and Programme of courses for Local Businesses

3.2 The South Area Council discussed and agreed to recommission the following projects at its meeting on 23<sup>rd</sup> October. The outline costs agreed are in brackets:

- One Stop Shop Advice Sessions (£73,950 per year)
- Tidy Team & Tidy Team Apprentices (£165,000 for Tidy Team + £24,720 for Apprentices per year)
- Summer Internship Programme (£36,000 per year)
- Environmental Enforcement contract (£135,092 per year)

3.3 It was decided not to recommission the courses for Local Businesses, because takeup of the pilot scheme by businesses had been low.

#### **4. Update on recommissioning of projects already agreed by the South Area Council**

4.1 The following progress has been made towards the recommissioning of the existing projects outlined in Section 3.2 of this report.

##### **One Stop Shop Advice Sessions:**

The current contract finishes in June 2016, which means that it is not currently possible to put this contract out to tender because current Area Council funding is only in place until 31<sup>st</sup> March 2017. This means that the tender could currently run for only ten months, which is not considered good commissioning practice.

As a result of this, a waiver to standing orders has been produced and signed off by the Executive Director (Communities) which will enable the existing contract with Barnsley Citizen's Advice Bureau and BMBC Welfare Rights Service to continue in its current form until March 2017.

This allows time for the future funding of Area Councils to be clarified, whilst still leaving enough time for future commissioning of this work.

This will also allow time for the impact of the recent Welfare Review and recent cuts to funding for both services to be fully understood, to ensure that the South Area Council funding advice work works in a complementary way with new and emerging forms of service delivery by both organisations.

##### **Tidy Team + Tidy Team Apprentices**

This contract currently runs until August 2016, after which it will need to be recommissioned – this would mean beginning the commissioning process in March/April 2016 to avoid any break in service delivery. It is not currently possible to start the recommissioning process until the future funding of Area Councils after April 2017 is clear. As outlined above, commissioning only until 31<sup>st</sup> March 2017 would offer a contract of only eight months – again, not considered good practice.

The South Area Council Manager has discussed the possibility of a waiver similar to the One Stop Shop outlined above with the Executive Director (Communities). It is currently felt to be too early for a waiver to be signed off, and this will be reviewed again in the New Year once the budget position becomes clearer. If the budget position remains unclear into the early Spring, then a waiver to 31<sup>st</sup> March 2017 may be possible at this stage.

The South Area Council also requested information regarding the increased cost to the Tidy Team contract if all staff were paid the Living Wage. The staff are already paid the current Living Wage of £7.85 per hour, however the recent Budget announcement that this will increase to £8.25 per hour in April 2016 will affect the future cost of the contract. It is anticipated that the increased wages costs and concomitant increased oncosts will result in a further £6,000 in cost to the contract price.

## **Summer Internship Programme**

The contract with C+K Careers to support the cohort of young people attending the Summer 2015 courses will continue into the autumn of 2016, to ensure they are all settled into a positive first destination after Year 11.

The contract for a future course and programme of support for the 2016 cohort has already gone out to tender with a closing date of 7<sup>th</sup> December. The organisations submitting a tender are currently being marked against the specification by the North, North East and South Area Council Managers, as this was a joint tender across the three Area Councils.

Interviews with these organisations will take place in mid-January 2016, which means that a contract can be awarded in February, leaving the successful organisation sufficient time to do the vital preparatory work in the schools.

## **Environmental Enforcement Contract**

Kingdom Enforcement currently hold the Environmental Enforcement contract with the South Area Council. Their original contract was due to end in August 2015, but a waiver report was produced to extend this contract to 31<sup>st</sup> March 2016 to enable a recommissioning process to take place with no break in service delivery.

After significant negotiation with other BMBC departments (most notably Parking Enforcement and Community Safety) a revised joint specification with South, North, North East, Central and the Dearne Area Councils was put out to tender at the end of November 2015 with a closing date of 5<sup>th</sup> January 2016. Interviews will be held in January to enable the new contract to be awarded before 31<sup>st</sup> March 2016.

The current tender has gone out in 'lots' which means that although the successful organisation must be able to offer a service across all of the five areas within the specification, the result will be contracts which can still be managed separately by the respective Area Councils.

**Officer Contact: Kate Faulkes**  
**South Area Council Manager**

**Tel: 01226 355866 / 07791 600836**

**Date: 8<sup>th</sup> December 2015**

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